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Begin by introducing the paper, and put a nome­nclature if necessary, in a box with the same font size as the rest of the paper. The paragraphs should continue from here and should only be separated by headings, subheadings, images and formulae. The section headings should be arranged by numbers, bold and 10 pt. Here follows further instructions for authors.

A radius of

B position of

C further nomenclature continues down the page inside the text box

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All tables should be numbered with Arabic numerals. Every table should have a caption. Headings should be placed above tables, left justified. Only horizontal lines should be used within a table, to distinguish the column headings from the body of the table, and immediately above and below the table. Tables must be embedded into the text and not supplied separately. Below is an example which the authors may find useful.

|  |  |  |
| --- | --- | --- |
| An example of a column heading | Column A (*t*) | Column B (*t*) |
| And an entry | 1 | 2 |
| And another entry | 3 | 4 |
| And another entry | 5 | 6 |
| And another entry | 7 | 8 |
| And another entry | 9 | 10 |

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Indicate references in the text by refering to the APA style’s in-text citation; the author-date method. This means that the author’s last name should be followed by the year of publication and a complete reference of it should appear in the reference list at th end of the paper. An example of in-text should be as follows: (Matthews, 1992).

Some examples of how your references should be listed are given at the end of this template in the ‘References’ section, which will allow you to assemble your reference list according to the correct format and font size.

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Avoid hyphenation at the end of a line. Symbols denoting vectors and matrices should be indicated in bold type. Scalar variable names should normally be expressed using italics. Weights and measures should be expressed in SI units. All non-standard abbreviations or symbols must be defined when first mentioned, or a glossary provided.

Please title your files in this order ‘conference acronym\_authorslastname’.

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Figure 1 Figure 2

Consistency of style is very important. Note the spacing, punctuation and caps in all the examples below.

References in the text: Figure 1, Figures 2-4, 6, 8a, b (not abbreviated)

References between parentheses: (Fig. 1), (Figs 2-4, 6, 8a, b) (abbreviated)

USA / UK / The Netherlands instead of U.S.A. / U.K. / Netherlands / the Netherlands

Author & Author (1989) instead of Author and Author (1989)

(Author et al., 1989) instead of (Author, Author & Author, 1989)

Always use the official SI notations:

kg / m / kJ / cm *instead* *of* kg. (Kg) / m. / kJ. (KJ) / cm.;

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0.50 *instead of* 0,50 (*used in French text*); 9000 *instead of* 9,000 *but if more than* 10,000: 10,000 *instead of* 10000

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e.g. / i.e. *instead of* e.g., / i.e.,

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(1)

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Authors including an appendix section should do so before References section. Multiple appendices should all have headings in the style used above. They will automatically be ordered A, B, C etc.

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1. Van der Geer J, Hanraads JAJ, Lupton RA. The art of writing a scientific article. *J Sci Commun* 2000;**163**:51-9.

2. Strunk Jr W, White EB. *The elements of style*. 3rd ed. New York: Macmillan; 1979.

3. Mettam GR, Adams LB. How to prepare an electronic version of your article. In: Jones BS, Smith RZ, editors. *Introduction to the electronic age*. New York: E-Publishing Inc; 1999. p. 281-304.

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The copyright line is locked in the template. The author may not edit the same and making it editable only PSMs. If there are any copyright changes required, you are requested to contact Journal Manager through Guest Editors. For editable the below mentioned steps must be followed:

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* Click on **Properties** in **Developer** tab
* Remove the checks from **Content control cannot be deleted** and **Contents cannot be edited** under **Locking** and then Press **ok**

**2. Docm format:**

We have added macros in the Word templates for the below mentioned features. And since macros are not supported in doc and docx format we created the templates of all titles in .docm format.

* Removal of all highlights
* Accept track change
* Locking of Rules

If .docm format needs to convert in docx format then the following steps must be performed:

**Steps:**

* Press **Alt F11**
* Click on **Project (JID\_Template)**
* Enter "thomson" in Project Password
* Click on Microsoft Word Objects
* Click on **ThisDocument** under **Microsoft Word Objects**
* Delete all macros under **General**
* After deletion close the **Code** and **Project (JID\_Template)** windows
* From **File** menu click on save as type **.docx** option

**3. Comments added in the margin in Word master templates:**

There are instances where author raising queries on what to do with key information lines such as “volume, page numbers”, “Conference title per issue” and “Copyright entity, year, copyright company IEREK Press Ltd. /B.V. /Inc. and Organizer Name” in the copyright statement and for these concerns the comments have been inserted in the Word template to guide Author/JM about the information to be inserted by them in these fields.

**Comments removal from Print:** In Word 2007 and 2010 the comments present in a document get printed by default. If the authors do not want to get the comments appearing in print, the authors must remove the comments from the Word template before printing by changing the Print markup setting of word using the following steps:

**Steps:**

Click the File tab

* Click **Print**
* Under **Settings**, click the arrow next to **Print All Pages**
* Click **Print Markup** to clear the check mark

**Instructions to Authors pages to be excluded from Print:**

* Click the **File** tab
* Click **Print**
* Under **Setting**, Type page numbers and/or page ranges separated by commas counting from the start of the document or the section. For example, type 1, 3, 1-5

**4. PDF creation from Word master template:**

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**Steps in Word 2007 and 2010:**

* Click the **File** tab
* Click **Print**
* Under **Printer** tab, select **Adobe PDF**
* Click **Printer Properties** link
* Under **Adobe PDF Settings** tab, click on **Edit** button
* Click on **Images** folder under **Standard**
* Make **Downsample** and **Compression** fields under **Color Images** and **Grayscale Images** "**Off**". And in **Monochrome Image**s field make only Downsample "Off'
* Then click on **OK** and given name of the setting in **File name** tab and click on **save**
* Then again Under **Adobe PDF Settings** tab, click on **Edit** button
* Then click on **Color** folder
* Choose **Leave Color Unchanged** option under **Color Management Policies** tab then click on **OK**
* Lastly click on **OK** in **Adobe PDF Settings** tab
* Click **Save As**
* Under **Save as type**, click the arrow next to **PDF (\*.pdf)**
* Click **Save**

In Word 2003 the PDF can be created by using “Convert to Adobe PDF” symbol in tool bar or the required paper size can be adjusted in the Adobe PDF settings given in the Properties tab on the Print option. Please follow the above steps to avoid decrease in resolution and size of the figure images.

1. 1 [↑](#footnote-ref-1)